

7th Annual Post Graduate Research Symposium

Call for Manuscripts

The Texas Podiatric Medical Association and the Gulf State Region of American College of Foot and Ankle Surgeons are calling for scientific manuscripts to be presented at the 2020 TPMA Southwest Foot & Ankle Conference held at Irving Convention Center at Las Colinas in Irving, Texas, September 24-26, 2020. If you would like your research to be considered for presentation, please submit your manuscript electronically at staff@txpma.org no later than **August 1, 2020** to be eligible. Please refer to the **Instructions for Authors** for more information. The following awards will be given:

1st Place: \$500

2nd Place: \$250

3rd Place: \$150

Winners must be a resident member of APMA and ACFAS to receive scholarship award.

The final manuscript presentation will be a 10-minute oral Keynote/PowerPoint presentation, followed by a 5-minute Q&A on Friday, September 25, 2020 from 4:00pm-4:45pm.

Eligible applicants are the podiatric medical/surgical residents and fellows from the states included in the ACFAS Division 3 (Alabama, Arkansas, Louisiana, Mississippi, Oklahoma, Texas). An applicant can be a resident or fellow at the time of submission or a 4th year podiatric student, who will be participating in a podiatric medical/surgical residency program in those above mentioned states, starting July 1, 2019. Only the correspondent author has to be eligible for this research competition. The correspondent author must be the primary author and will be the presenter at the meeting if accepted.

The corresponding author will be notified about acceptance via e-mail by **August 14, 2020**. Upon acceptance, detailed instructions for a Keynote/PowerPoint presentation at the scientific conference will be provided. The final Keynote/PowerPoint presentation will be due 2 weeks prior to the conference.

Manuscript presenters will be listed in the final program. The TPMA CME committee members and ACFAS Division 3 officers, who are not involved in the research project, will be judging the manuscripts. An award ceremony will be held during the conference after the final three presentations.

Manuscripts that are entered in both Poster Competition and Research Symposium are only eligible to win one competition.

Instructions for Authors:

Format must be scientific. Each author of a manuscript accepted for presentation will be asked to

submit their financial disclosure. The manuscript must be non-published, original research at the time of submission. Once a manuscript is submitted, the title cannot be changed and authors cannot be added.

Manuscripts must be submitted electronically in Microsoft Word format (.doc, .docx) with all the figures and tables inserted into one document. Images must be converted to JPEG format before insertion into the document. Maximum document size is 15MB. Photographs may be low resolution for the initial submission, but we encourage pictures of higher resolution for the presentation. Use generic names instead of proprietary or brand names.

Each page should be numbered consecutively in the bottom right corner with the title page as page 1. Identify main sections by bold left margin headings. Contents of your paper should contain the following:

Title Page: Include title of manuscript, authors, and their credits, including academic degrees, name of institution (hospital/school/residency/fellowship program), and city. The primary/correspondent author should be clearly identified and his/her email address should be provided. The correspondent author should be the eligible applicant, who will also be presenting at the annual conference if accepted.

Abstract: It should briefly discuss the research question, methods, results, and conclusions. No abbreviations or bibliographic references/citations should be included. The section must be no more than 200 words.

Significance: Should state the rationale for the study. The purpose and significance of the study should also be clearly stated. Briefly, previously published, related studies should be mentioned.

Methodology: This section should describe study design, materials, patient population, patient selection, operational definitions for study variables and outcomes, and statistical methods used to evaluate the data.

Results: The data should be clearly presented. References to all figures and tables should be included. This section should be free of authors' opinions.

Discussion: The section should discuss the results of the study as how authors interpret the results and utilize them in their clinical practice. Also, it should mention any related, previously published reports. Limitations and shortcomings of the study should also be addressed. Do not include a separate "Conclusion" subsection, as the final paragraph of the discussion should describe the authors' conclusions.

Acknowledgement: List non-authors who contributed to the manuscript and extent of their involvement.

References: Supply references numbered in the exact order they appear in the text on a new page. Abbreviations for journal titles should conform to *Index Medicus*.

Tables and Figures: They must each be on a separate page. Any abbreviations or footnotes should be indicated by lower case alphabetical superscripts beneath the table or figure. All tables and figures must be original, unless the authors are granted permission for their use. Their accompanying legends should be able to stand alone, communicating the meaning and significance of the information without reference to the main text. Figure legends and table titles must be submitted for each.